



## 5<sup>th</sup> Annual Barton Day

### Vendor Rules & Regulations

**Date:** Saturday August 12<sup>th</sup>, 2017

**Time:** 10a.m. – 4p.m.

#### Location

- Roosevelt & Barton Avenue

#### Vendors

- \$35 for a 12' x 12' space

#### Set-up & Clean-up

- Set-up must be completed by 10:00 a.m.
- You are responsible for cleaning up your booth
- Trash & recycling must be disposed of properly
- Clean-up & take-down starts at 4pm
- Booth **MUST** stay open until 4pm.

#### Canopies & Tables

- Vendors must provide their own tables, canopy, tent, and weights
- Canopies & tents must be weighed down at each corner to prevent from being blown over
- Market staff reserve the right to request canopy take-down if winds create danger to people from swaying or unstable canopies

#### Miscellaneous

- No parked cars allowed in your booth; Cars must be parked on an open street.
- Parking will be available at the Barton Roller Mill & The Riverfront Dentist for Vendors
- No pets allowed
- No refunds due to weather or other occurrences beyond our control
- You are responsible for all tax collection, reporting & payments
- No exhibitor may share a booth with another
- We will do our best to not allow "duplicate" vendors